

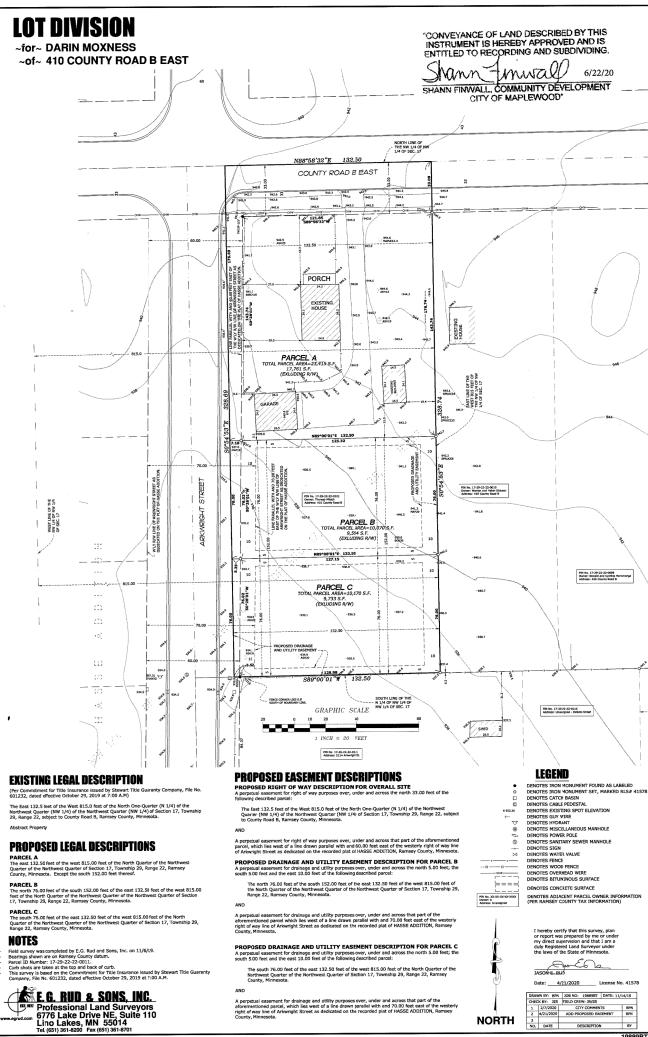
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March 30, 2020

CONVEYANCE OF LAND DESCRIBED BY THIS INSTRUMENT IS HEREBY APPROVED AND IS ENTITLED TO RECORDING AND SUBDIVIDING.

6/22/20
STANN FIRMALL COMMUNITY DEVELOPMENT

Office 651-249-2300

www.maplewoodmn.gov

Fax 651-249-2309

RE: 410 County Road B East Lot Division and Administrative Variance Approval

The City of Maplewood has approved your lot division and administrative variance for a reduced lot area request for 410 County Road B East. A summary of the request is as follows:

Rick Schreier Jr., applicant, and Darin Moxness, owner, are proposing to subdivide the lot at 410 County Road B East into three lots. City code requires that single family lots be 10,000 square feet in area and that garages maintain a 5-foot setback from the side and rear property lines.

Parcel A will be 17,761 square feet in area and contain the existing single family house and garage with a setback of 5 feet to the new property line. Parcels B and C will be 9,594 and 9,733 square feet in area, respectively, and will be developed with new single family houses.

City code allows the City to process reduced lot areas with an administrative variance if the lot does not exceed a 5 percent deviation from the minimum requirement. Parcels B and C will meet that requirement at 9,594 and 9,733 square feet in area. The review procedure for administrative variances requires that the applicant submit a petition from the adjacent property owners with their written approval. The City also notifies the adjacent property owners via mail of the request, allowing for 10 days in which to receive comment before making a final decision on the administrative variance request. The City notified the adjacent property owners on March 16, 2020. No appeals were received from the adjacent property owners by the March 26, 2020, deadline. The City approved the reduced lot area administrative variance for Parcels B and C on March 27, 2020.

Approval of the lot division and administrative variance is subject to the following conditions:

- 1. A revised survey with the following additional information:
 - Right-of-way easements and legal descriptions for all portions of Parcels A, B, and C that extend into the existing County Road B and Arkwright Street right-ofways.
 - b. Drainage and utility easements and legal descriptions for Parcels A, B, and C as follows: 10-foot front and rear yard and 5-foot side yard drainage and utility easements.
 - c. Correctly identify the street on the north side of Parcel A as County Road B, not County Road E.

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- 2. Right-of-way and utility and drainage easement documents for Parcels A, B, and C. The City will assist in preparing the easement documents after receiving the appropriate easement legal descriptions. Once the easement documents are signed by the applicant, the City will record the easement documents with Ramsey County.
- 3. Future development of Parcels B and C must comply with the following:
 - a. Engineering plans shall be submitted for any future improvements to Parcels B and C (e.g., utility extensions, site grading, etc.).
 - b. The development of Parcels B and C must comply with the City's Tree Preservation Ordinance.

Once the conditions outlined in items 1 and 2 above, the City of Maplewood will stamp the final survey with our approval. That survey should then be delivered to Ramsey County Property Records for recording. The City of Maplewood will record the final easement documents with Ramsey County. The lot division approval is valid for one year according to City ordinance. After one year, the lot division application process must be repeated.

Sincerely,

Shann Finwall, AICP

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Shann.finwall@maplewoodmn.gov

(651) 249-2304

Enclosure: Lot Division Survey for 410 County Road B East dated November 14, 2019

